



CITY OF ANN ARBOR Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report October 5, 2026, prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, mwalton@a2gov.org, or shiggins@a2gov.org.

SAFETY NOTES

Safety Update Charge into Fire Safety

Fire Prevention Week is October 4–10, 2026, and this year's theme is all about charging batteries safely. Fire Prevention Week is held in observance of the Great Chicago Fire which began on October 8th, 1871. Rechargeable lithium-ion batteries power our phones, tablets, laptops, power tools, toys, e-bikes, scooters and many other devices. While these batteries are generally safe when used properly, they store a significant amount of energy in a small space. A battery that is damaged, defective, improperly charged or exposed to excessive heat can overheat and potentially cause a fire. The City of Ann Arbor encourages residents to make safe charging practices part of their everyday routine.

Use the right charger.

Use the charging cord and charger that came with your device, or one specifically approved by the manufacturer. An incompatible or poorly made charger can damage the battery and increase the risk of overheating or fire.

Charge on a hard, flat surface.

Charge phones, tablets, laptops and other devices on a table, desk, countertop or similar surface. Avoid charging devices on beds, couches, carpets or under pillows and blankets. Batteries and chargers normally produce some heat, and soft surfaces can trap that heat and restrict airflow.

Know the warning signs of a failing battery.

Stop using or charging a device if the battery becomes unusually hot, changes shape, swells, leaks, produces an unusual odor, makes popping or hissing sounds, or begins smoking. Move away from the device and call 911 if there is an immediate fire hazard.

Unplug devices when charging is complete.

Avoid leaving devices connected to chargers longer than necessary. Follow the manufacturer's charging instructions and avoid routinely leaving devices charging unattended for extended periods.

Take Extra Care with E-Bikes, E-Scooters and Other Large Batteries

Charge larger items like e-bikes, scooters, and power tools according to the manufacturer's instructions and away from exits. These batteries are larger and store more energy. If they fail, fires can grow quickly and spread.

For more information on Fire Prevention Week, please visit the National Fire Protection Association [website](#).

Thank you for making **A2 Safe!**

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner Catch up on the latest information submitted from the Ann Arbor Office of Sustainability and Innovations (OSI). For further details, including registration links, visit [OSI online](#).

- **THANK YOU TO EVERYONE WHO CAME TO GREEN FAIR!** Thank you to everyone who joined us at the 26th Annual Green Fair Sept. 18! We loved talking about everything from heat pumps to embroidery with you. A special thank you to all of our coworkers here at the City who shared their time with us.
- **OSI Continues Community Conversation on Offsets:** OSI launched a multi-month engagement process around carbon offsets – a key component of meeting the community's 2030 carbon neutrality goals. A new Engage Ann Arbor page, a public website, and a series of public meetings were announced as part of the launch of this multi-month engagement effort. Details about this work, including links to all surveys and public forums, can be found at osi.a2gov.org/offsets.
- **We're hiring!** If you know of a qualified individual with skills in community resilience, climate adaptation, hazard mitigation, and social equity, encourage them to apply for our Community Resilience Specialist position at a2gov.org/jobs.
- **Gretchen's House Wins \$10,000 Through Sustaining Ann Arbor Together Grant For Teacher Thrift Hub.** Rooted in community sustainability, the Gretchen's House Foundation Thrift: Teacher Resource & Community Hub space will serve as a vibrant, multi-purpose hub for both educators and the public. While teachers receive primary access to low-cost materials and free resources, the space and its reuse workshops are open to everyone to encourage community-wide reuse. Plus, the building is net-zero! Learn more at www.ghfdn.org/ghf-thrift.
- **The City of Ann Arbor Revamps its Circular Economy Map, Highlighting Over 120 Organizations.** The City of Ann Arbor released [an updated Ann Arbor area circular economy map](#), which now includes over 120 organizations that are part of the local movement to center reuse, repair, and regeneration. Community members interested in participating in a more sustainability-centered economy can use the map to find spots where they can thrift, donate, and repair items in addition to many other circular economy actions.
- **A²ZERO EATS! GUIDED TOUR: FARMERS MARKET SKILLS** | Oct. 7, 11 AM - 12:30 PM | *Ann Arbor Farmer's Market*. Seasoned market shoppers and newcomers alike will enjoy this guided farmers market tour, which will share tips and tricks for how you can level up your farmers market shopping experience. Space is limited, so be sure to reserve your spot at the [A²ZERO Eats events page](#).
- **COMMUNITY OFFSET MEETING** | Oct. 13, 6 - 7 PM | *Ann Arbor District Library, Downtown Branch, 4th Floor Meeting Room*. Join us for an interactive discussion about community carbon offsets and the role

they play in meeting our carbon neutrality goals. This session will feature guest speakers from the City of Austin, Texas and the non-profit Earthly. Learn more at engage.a2gov.org/carbon-offset-program.

- **COMMUNITY CLOTHING SWAP** | Oct. 15, 4 - 7 PM | City Hall. Join our monthly A²ZERO clothing swaps on the third Thursday of each month! You can take clothing without bringing anything, or bring clothing without taking anything. Bring items with rips or holes and get them mended with All Hands Active! We especially need Halloween costumes, plus-sized clothing, and men's clothing.
- **OSI Park Work Day** | Oct. 16, 3 – 5 PM | Hansen Park. Show some love to a city park! Join the City of Ann Arbor's Office of Sustainability and Innovations and the Ann Arbor Parks Volunteer Program for a volunteer workday focused on caring for Ward Park's playground area. To keep the play area safe, we'll be spreading a fresh layer of play-safe woodchips under and around the equipment using wheelbarrows, pitchforks, and rakes. This task makes a big difference in safety and helps the playground look well cared for. No prior experience is necessary- staff will provide all tools, supplies, training, and guidance throughout the event.



COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for September 2026 for purchases over \$5,000.

PREVIEWS

October 5 Council Meeting will feature the following items of interest:

Consent Agenda (15). There are 15 items on the consent agenda.

Public Hearings (2). Public Hearings are listed under second reading.

Ordinances – Second Reading (2).

- A Public Hearing and An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 1.199 Acres from TWP (Township District) to O (Office District), 2080 South State Street Rezoning (CPC Recommendation: Approval - 9 Yeas and 0 Nays) (ORD-26-23)
- A Public Hearing and An Ordinance to Amend Section 2:413 (Rate Schedules) to Chapter 35 (Sustainable Energy Utility) of Title II (Utilities and Services) of the Code of the City of Ann Arbor (ORD-26-26)

Ordinances – First Reading (3).

- An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 0.17 Acres from R4C (Multiple-Family Dwelling) to D1 (Downtown Core), Midtown Character, and Secondary Street, The Dean II Rezoning, 548 S Fifth Ave (CPC Recommendation: Approval - 7 Yeas and 0 Nays)
- An Ordinance to Add Chapter 98 (Glue Trap Ban) of Title VII (Businesses and Trades) of the Code of the City of Ann Arbor
- An Ordinance to Add Chapter 99 (Commercial Vehicle Markings) of Title VII of the Code of the City of Ann Arbor

Composting Access Expands with Community Food Scrap Drop-off Bins. The City of Ann Arbor has installed food scrap drop-off bins at three locations in the city to make composting more accessible for residents without curbside cart collection service. To use the bins, residents must first complete an online application and be approved for the program. Approved participants will receive instructions for unlocking the bins through a mobile app. The bins remain locked to help prevent contamination and can only be opened by approved program participants. Residents can learn more about the program and apply at [a2gov.org/foodscraps](https://www.a2gov.org/foodscraps).

Ann Arbor Parks & Recreation Plan Process Launches with Community Needs Assessment and Public Survey. The City of Ann Arbor is beginning the process to reimagine the Parks & Recreation Plan, partnering with Agency Landscape + Planning. Over the course of nearly two years, a robust community engagement process will help residents, stakeholders and city leaders shape a shared vision and strategic plan for the future of [Ann Arbor parks](https://www.a2gov.org/news/posts/ann-arbor-parks-recreation-plan-process-launches-with-community-needs-assessment-and-public-survey/), recreation programs and open spaces. More information is available via <https://www.a2gov.org/news/posts/ann-arbor-parks-recreation-plan-process-launches-with-community-needs-assessment-and-public-survey/>.

Stay Informed During Busy Road Construction Season. Ann Arbor’s 2026 construction season is one of the busiest in recent memory, especially in Ann Arbor’s core. A month-by-month planning map, updates, as well as closure information, are published on www.a2gov.org/roads. For the safety of all, please reduce speeds and drive cautiously through or around the area. The city thanks all in advance for their patience.

As always, regular email updates about road construction will be sent to “Road and Lane Closure” [subscribers](#).



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Procurement and Risk Manager
DATE: 9/30/2026
SUBJECT: Sole/Best Source Data for September 2026

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for September 2026 for purchases over \$5,000. Any questions, comments or concerns, please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for September 2026

Unit	Amount	Vendor/Source	Item	Description	Type
Water Treatment	\$ 32,000.00	Schindler Elevator Company	*AP Invoice	MANDATORY UPGRADE - DOOR LOCK MONITORING	Best Source
Solid Waste	\$ 41,802.00	Monitoring, Control, and Compliance, Inc.	LANDFILL SERVICES.98846	LANDFILL GAS COLLECTION MONITORING + MAINTENANCE FY 27	Best Source
Parks & Rec	\$ 24,875.44	Propump & Controls	*AP Invoice	LPGC-IRRIGATION SYSTEM SERVICE	Best Source
Water Treatment	\$ 12,377.00	In-Situ Inc	*AP Invoice	WRP: UV ANALYZERS PM	Sole Source
Parks & Rec	\$ 8,735.07	Conti Corporation	*AP Invoice	WHEELER PARK SHELTER FURNACE REPLACEMENT	Best Source
Sustainability	\$ 25,000.00	Anthony Zarembski Marketing LLC	*AP Invoice	MARKETING SUPPORT SERVICES	Best Source
Engineering	\$ 20,000.00	Ann Arbor Art Center	ARTS SERVICES (CULTURAL, DESIGN, VISUAL, ETC.).96207	FACILITATING PUBLIC ART FOR NIXON CORRIDOR	Best Source
Transportation	\$ 9,775.00	Athens Technical Specialists	TRAFFIC SIGNALS AND CONTROL EQUIPMENT.99892	PCMT 8800 CONFLICT MONITOR TESTER QUOTE # QO155951	Sole Source
WWTP	\$ 6,375.00	Bloom Roofing Systems	ROOFING, GUTTERS, AND DOWNSPOUTS MAINTENANCE AND REPAIR.91066	PLANT ROOF REPAIRS	Best Source
Parks & Rec	\$ 12,550.00	Most Dependable Fountains	*AP Invoice	LIBERTY PLAZA - ADA DRINKING FOUNTAINS	Best Source
Water Treatment	\$ 8,000.00	Boilers, Controls & Equipment, Inc.	*AP Invoice	BOILER PROGRAM	Best Source
Water Treatment	\$ 17,000.00	Universal Filtration & Pumping	*AP Invoice	WILLETT PUMP PARTS	Sole Source
Water Treatment	\$ 12,060.00	Midwest Municipal Instrumentation	*AP Invoice	PRESSURE TRANSMITTER	Sole Source
Public Works	\$ 25,000.00	Jack Doheny Supplies	AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809	IBAK CAMERA SYSTEM & OPERATIONAL PARTS	Best Source
Parks & Rec	\$ 6,730.00	Ken Cook Plmbg. & Htg.	*AP Invoice	FULLER POOL - INSTALL PRESSURE REDUCING WATER VALVE	Best Source
15th District Court	\$ 30,000.00	University Translators	TRANSLATION SERVICES.96175	INTERPRETER SERVICES FY27	Best Source