CITY OF ANN ARBOR

Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report November 5, 2026, prepared for City Council. Kindly forward questions, comments, or suggestions for input to *mdohoney@a2gov.org*, *mwalton@a2gov.org*, *or* *shiggins@a2gov.org*.

SAFETY NOTES

Safety Update *Lyme Disease Cases*

The Washtenaw County Health Department is reporting an increase in Lyme disease cases in Washtenaw County via its latest Lyme disease data brief. The data shows that 237 residents were newly diagnosed in 2025. That is the highest number of cases since the department started tracking cases in 2016, and 85% of those cases were linked to exposure to Lyme-carrying ticks in Washtenaw County. This year, 207 cases have already been reported as of September 30, 2026.

Ticks can still be active in November or in winter months during periods of warmer weather. It's important to prevent tick bites by using repellants, performing tick checks, and wearing clothing that covers the skin if you are in areas where ticks could be present. If you are bitten by a tick, removing it quickly can reduce the chances of transmission. For more information on Lyme and ticks, visit the Washtenaw County Health Department website. Thank you for making ***A2 Safe!***

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner Catch up on the latest information submitted from the Ann Arbor Office of Sustainability and Innovations (OSI). For further details, including registration links, visit OSI online.

- **New Survey on Carbon Offsets:** Participate in the newly-launched survey as part of the multi-month engagement process around carbon offsets – a key component of meeting the community's 2030 carbon neutrality goals. An Engage Ann Arbor page, a public website, and a series of public meetings were announced as part of the launch of this multi-month engagement effort. Details about this work, including links to all surveys and public forums, can be found at osi.a2gov.org/offsets.
- **FREE THIS THURSDAY– Cinema & Sustainability Series: *A Place at the Table*,** *Nov. 5, 7 PM, Michigan Theater*. In collaboration with Marquee Arts, OSI is sponsoring the return of the free Cinema and Sustainability Film Series, which explores sustainability, environmental stewardship, and the collective actions shaping a green future. The first film in the series, A Place at the Table, will screen Thursday, November 5, 2026, at 7:00 p.m. at the Michigan Theater, and tickets can be reserved for free online at marquee-arts.org/cinema-and-sustainability. The series will run through March, 2027.

- **Community Clothing Swap,** *Nov. 19, 4 - 7 PM, City Hall.* Join our monthly A²ZERO clothing swaps on the third Thursday of each month! You can take clothing without bringing anything, or bring clothing without taking anything. Bring items with rips or holes and get them mended with All Hands Active!
- **A²ZERO TREEducation Series: Trees & Art**, *Nov. 20, 6 - 7:30 PM, Leslie Science & Nature Center, Energy House*. Join OSI and the Leslie Science & Nature Center for our new A²ZERO TREEducation Series! This month, we will be focused on the intersection of trees and art - join us for a hands-on workshop where you'll learn about the influence of trees on art and have a chance to create your own tree-inspired art, followed by a (weather permitting) guided night hike in Leslie Park.
- **Park Workday** *Nov. 20, 3 - 5 PM, Bicentennial Park*. Show some love to Bicentennial Park! Whether you're a longtime volunteer or joining us for the first time, this is a great opportunity to spend time outdoors, connect with community members, and make a visible impact in a community park. No prior experience is necessary—staff will provide all tools, supplies, training, and guidance throughout the event. Sign up at the City's Volunteer Hub.
- Since our rebate program started in 2024, our rebates have funded work that has generated emissions reductions equivalent to getting rid of 43 million miles driven by a gas car. Check out all of the projects covered by the A²ZERO Home Energy Rebates and apply at osi.a2gov.org/rebates.
- Last Saturday OSI hosted an electronics collection to sustainably and ethically dispose of electronic devices. At this event, 577 events were collected, totaling 7,600 pounds of materials. Learn more about accepted electronics and how to participate in the next installation of this transformative program on January 4-5 at a2gov.org/electronics.

COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to Chapter 14, 1:316, attached is the Sole/Best Source data for October 2026 for purchases over $5,000.

PREVIEWS

November 5 Council Meeting will feature the following items of interest:

Consent Agenda (20). There are 20 items on the consent agenda.

Public Hearings (4). Public Hearings are listed under second reading.

Ordinances – Second Reading (4).

- A Public Hearing and An Ordinance to Amend Chapter 55 (Zoning), Rezoning of 0.17 Acres from R4C (Multiple-Family Dwelling) to D1 (Downtown Core), Midtown Character, and Secondary Street, The Dean II Rezoning, 548 S Fifth Ave (CPC Recommendation: Approval - 7 Yeas and 0 Nays) (ORD-26-27)
- A Public Hearing and An Ordinance to Amend Section 9:61 and 9:62 of Chapter 108 (Disorderly Conduct) of Title IX of the Code of the City of Ann Arbor (ORD-26-31)

- A Public Hearing and An Ordinance to Add Chapter 83 (Virtual Currency Kiosks) to Title VII of the Code of the City of Ann Arbor (ORD-26-30)
- A Public Hearing and An Ordinance to Add Chapter 99 (Commercial Vehicle Markings) of Title VII of the Code of the City of Ann Arbor (ORD-26-29)

Ordinances – First Reading (2).

- Ordinance to Add Section 1:324.6 (Sweatfree Procurement) to CH 14 (Purchasing)
- Ordinance to Amend Subsection 1:315(2) (Public Works Qualifications for Prequalification Required) to Chapter 14 (Purchasing)

OTHER

Ann Arbor Reports Smooth Election Day and Record Voter Registration. More than 3,000 voters registered on Election Day. During the 12 days of in-person Early Voting, more than 19,000 ballots were cast. More than 21,000 absentee ballots were received before Election Day. Thank you to City Clerk Jacqueline Beaudry and everyone who worked to ensure smooth Election Day. Your dedication and hard work are greatly appreciated. More election information is posted at **www.a2gov.org/elections**.

Veterans Day Schedule. City of Ann Arbor municipal offices, including the customer service center at Larcom City Hall and the 15th Judicial District Court at the Ann Arbor Justice Center, will be closed Wednesday, Nov. 11, for Veterans Day. Safety services and utility operations will maintain 24-hour schedules. Curbside trash, recycling and compost service will also continue without interruption. Thank you to the city staff who will be working to serve the Ann Arbor community on the holiday. We extend our sincere gratitude to all of our A2 veterans. Your service, sacrifice, and commitment are recognized and appreciated.

Why Ann Arbor City Council's Transition Will Look Different this Year. A **recent change** in Michigan election law is creating an unusual transition for the Ann Arbor City Council this November, affecting when newly elected officials take office and how the council is expected to conduct its upcoming meetings.

The state law change means newly elected city officials cannot begin their terms until Dec. 1, while the terms of some current elected officials are scheduled to expire Nov. 13.

As a result, council terms of reelected officials are expected to be temporarily extended to cover the changeover period and no substantive business is expected at the second regularly scheduled council meeting in November. More information is available via **https://www.a2gov.org/news/posts/why-the-ann-arbor-city-councils-transition-will-look-different-this-year/**.

MEMORANDUM

TO: Milton Dohoney Jr., City Administrator

FROM: Colin Spencer, Procurement and Risk Manager

DATE: 10/30/2026

SUBJECT: Sole/Best Source Data for October 2026

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for October 2026 for purchases over $5,000. Any questions, comments or concerns, please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for October 2026

Unit	Amount	Vendor/Source	Item	Description	Type
IT	$ 85,470.68	Turnkey Network Solutions	*AP Invoice	FOREST PARKING GARAGE FIBER RELOCATION	Best Source
Water Treatment	$ 76,300.00	Peerless Midwest	*AP Invoice	25W WELL PUMP REPAIR	Best Source
Treasury	$ 8,323.46	Kent Communications	*AP Invoice	WINTER 2026 TAX BILL PRINTING	Best Source
City Attorney	$ 7,000.00	MGT of America Consulting	*AP Invoice	PERFORMANCE EVALUATION OF CITY ATTORNEY	Best Source
Parks & Rec	$ 17,460.00	Aquatic Source	*AP Invoice	VETS POOL - WATERSLIDE MAIN DRAIN UPDATE	Best Source
Parks & Rec	$ 6,227.25	Mid America Rink Services	*AP Invoice	BUHR ICE - INSTALL ICE AND PAINT LINES	Best Source
Sustainability	$ 50,000.00	Haley Mechanical	*AP Invoice	BRYANT NEIGHBORHOOD PROJECT	Best Source
Building & Rental	$ 20,000.00	All American Screen Printing	*AP Invoice	EMPLOYEE SWAG	Best Source
Parks & Rec	$ 12,139.03	Spartan Distributors	*AP Invoice	LPGC & HHGC - TORO VERTICUT REELS	Sole Source
Parks & Rec	$ 7,250.00	Adams Electric Shop LLC	*AP Invoice	FULLER - SOCCER SHEDS ELECTRICAL ADDED	Best Source
IT	$ 24,521.90	Turnkey Network Solutions	*AP Invoice	S 4TH AVENUE FIBER RELOCATION - BILL DDA	Best Source
Police	$ 7,659.00	Lexipol	*AP Invoice	AAPD TRAINING SOFTWARE ANNUAL RENEWAL	Best Source
Public Works	$ 24,172.56	Aclara Technologies	METER READING DEVICES.89046	METER TRANSMISSION UNITS (MTU) FOR WATER METERS	Sole Source
Public Works	$ 24,900.00	Badger Meter	METERS, WATER.89044	WATER METERS	Sole Source
WWTP	$ 8,131.81	Aerzen USA	WASTEWATER TREATMENT PLANT, OPERATIONS, TESTING, AND	OVERHAUL OF AERZEN TERTIARY CLEARWELL BLOWER	Sole Source
Parks & Rec	$ 5,761.00	Aquatic Source	*AP Invoice	BUHR TOT POOL - PUMP REPAIR	Best Source
Parks & Rec	$ 6,500.00	Ken Cook Plmbg. & Htg.	*AP Invoice	ISLAND PARK - BATHROOM GRINDER PUMP	Best Source
City Admin	$ 27,300.00	Websedge LTD	*AP Invoice	ICMC CONFERENCE VIDEO	Best Source
Parks & Rec	$ 5,180.06	A.F. Smith Electric	*AP Invoice	VETS - TENNIS COURT LIGHTS	Best Source
Fire	$ 10,851.12	Apollo Fire Apparatus Sales and Service	*AP Invoice	TOWER 1-1 BUCKET	Sole Source
Sustainable Energy	$ 85,000.00	Lake State Labs	*AP Invoice	SEU CONSULTING SERVICES	Best Source
Solid Waste	$ 85,000.00	Solonic Inc.	GEOGRAPHIC INFORMATION SYSTEMS (GIS).20654	ROUTE OPTIMIZATION AND PLANNING	Sole Source