FINAL SETTLEMENT CONFERENCES

All final settlement conferences are held **in person** on the 5th floor in courtroom 2 at the 15th District Court, located at 301 E. Huron Street, Ann Arbor, MI 48107.

The purpose of a FSC is for the parties to present to each other their last best offers. The attorney trying the case must be present. If the parties are unable to resolve the case through settlement, they must be prepared to proceed to jury trial on the Monday following FSC. If no jury panel has been summoned for that Monday, they must be prepared to proceed to jury trial the Monday following.

TRIAL EXHIBITS

- Exhibits must be pre-marked. Plaintiff's exhibits should be numbered; Defendant's exhibits should be lettered.
- Each party must submit two copies of their exhibit list to the court.
- The parties must identify to the Court any exhibits for which there is an objection to admission at trial.

TRIAL WITNESS LISTS

- Parties must list the name of each witness to be called at trial.
- All witnesses must appear in person when giving testimony at trial.

JURY INSTRUCTIONS (If Applicable)

- Parties must present a list of all Jury Instructions requested along with the printed version of the instructions. Parties must present the digital file (e.g., .PDF, .DOC, etc.) for the Court to use in producing final instructions.

COURTROOM TECHNOLOGY

- Attorneys must familiarize themselves, **before trial,** with any presentation or other devices they wish to use during trial.

PARTIES/ADJUSTERS

- A representative for Plaintiff and Defendant, **who has full settlement authority**, must be present IN PERSON at FSC.

ADJOURNMENTS

- Good cause must be shown for any adjournment.
- Brief adjournments will be granted if the parties are in agreement that resolution is likely.