



CITY OF LINCOLN POLITICAL SIGN REQUIREMENTS

The City of Lincoln added Section 16.03.030(9)(e) to their Municipal Code regarding temporary political signs. Ordinance 897B was approved on March 24, 2015 by the Council and became effective April 24, 2015. The Ordinance is attached for your review and compliance regarding temporary political signs.

RESPONSIBLE PARTY INFORMATION:

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Alt Phone: _____

Sign Message: _____

Election Date: _____

No signs may be posted until (maximum of 60 days **prior** to relevant election): **September 4, 2026**

All signs will be removed by (maximum of 21 days **after** relevant election): **November 24, 2026**

\$250 Deposit (Required for Signs 16 square feet or larger) Received Date: _____

☐ Check #

☐ Cash

Checks submitted will be processed and deposited by the City. Once all signs have been verified as having been removed, refunds will be issued 60 days after the election date shown above.

Responsible Party acknowledges that all political signs must be removed within 21 days after the election and to the satisfaction of the City of Lincoln or risk citation or loss of deposit.

Signature of Responsible Party

Date

City Clerk/Representative

Date

Who will be placing/removing signs? (i.e.: Self, Volunteers, Contractor, etc.):

*If a paid contractor or private business is hired to erect/remove temporary political signs, they must obtain a City of Lincoln business license prior to placing/removing any signs within the City.

Will a Contractor/Business be Placing/Removing Sign(s): ☐ Yes ☐ No

If Yes -Business Name:

Contact/Phone:

Office Use Only: Business License verified: ☐ Yes ☐ No (explain)

Each location where signs with a total area of 16 sq. ft. or larger will be placed must have permission from the property owner or their agent, as well as permission for removal by the City is necessary. Attach separate sheets for each location.

Please provide complete information for each location:

Property Owner Name: _____ *Phone: _____

Property Owner Address: _____

Property Owner City/State/Zip: _____

Signs Size: _____

Sign Location: _____
(Please attach a map if available)

PROPERTY OWNER PERMISSION FOR CITY TO ENTER AND REMOVE SIGNS:

I, _____, property owner, do hereby grant permission to the
CITY OF LINCOLN to enter my property located at _____
to remove sign(s), if the abovenamed Responsible Party fails to remove signs within 21 days after the election
for which the signs were erected.

Signature

Date

*In the event of an absentee property owner, a verification by phone will be required. Please ensure you have provided the correct contact phone number for the property owner/agent above.

Attachment: City of Lincoln Ordinance 897B

cc: City of Lincoln Code Enforcement Division
City of Lincoln Police Department



TEMPORARY POLITICAL SIGN PLACEMENT PROPERTY OWNER CONSENT FORM

The following is required for **each location** where signs with an area of **16 square feet or larger** are placed within the City limits including commercial private property or vacant land. No sign may exceed 32 square feet total. Consent form/map is **not** required for lawn signs placed on **occupied** residential lots.

Name of Candidate, Committee, Organization, Political Party or Measure:

Location of sign: _____
(Please sketch or attach map if no address is available)

By signing below the property owner or authorized representative hereby gives consent for placement of temporary political sign(s) at the property listed above, and authorizes the City of Lincoln to enter the premises to remove sign(s) should the responsible party fail to do so within 21 days following the election for which signs were erected.

Property Owner or Authorized Representative:

Name **(Required)**

Contact phone, fax or email **(Required)**

Signature

If no signature is available, please explain: _____

Date/Time verbal consent was given: _____
(Verbal consent must be verifiable)

cc: City of Lincoln Code Enforcement Division
City of Lincoln Police Department

