NOTICE AND CALL OF THE
SPECIAL MEETING OF MADERA CITY COUNCIL

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

Monday, November 23, 2026
6:00 p.m.

Council Chambers
City Hall

The City Council meetings are open to the public. The meeting may also be viewed and accessed remotely at www.zoom.us/wc/84997409999/join. Members of the public may provide comments on agenda items in person, through Zoom, or by phone at (669) 900-6833 using meeting ID: 849 9740 9999 followed by the # key, or by email at citycouncilpubliccomment@madera.gov. To comment by phone, press *9 to raise your hand and *6 to unmute when called upon. Written comments may also be submitted by mail to 205 W. 4th Street, Madera, CA 93637.

A recording of the meeting will be posted on the City's YouTube channel at www.youtube.com/c/cityofmaderatv as soon as practicable following the conclusion of the meeting.

"Wordly" can translate into 25+ different languages. To access written translation during the meeting, please scan the QR Code or click this link: https://attend.wordly.ai/join/FTZJ-3396

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CALL TO ORDER:

ROLL CALL: Mayor Cece Gallegos
Mayor Pro Tem Rohi Zacharia, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

INVOCATION:

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

PRESENTATIONS: None

PUBLIC COMMENT:
Members of the public shall have an opportunity to address the City Council regarding matters on this Agenda at the time the agenda item is called. Speakers should limit their comments to three (3) minutes.

A. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

A-1 Declaration of Emergency Conditions for Storm Drainage Pipe at 4th Street Crossing Over State Route 99

Recommendation:
1. Declaring an emergency condition and approving the execution of contract(s) for repairs to the storm drainage pipe at 4th Street crossing State Route 99 without notice for bids pursuant to California Public Contract Code Sections 1102, 20168, and 22050 in the amount of $150,000
2. Determining the project is exempt pursuant to California Environmental Quality Act (CEQA) Guidelines section 15301, Class 1 (Existing Facilities)
3. Adopt an amendment to the Fiscal Year 2026/27 Adopted Budget for the Drainage Fund in the amount of $150,000 (Report by Keith Helmuth)

FUTURE MEETING DATES:
- Wednesday, December 2, 2026
- Wednesday, December 16, 2026

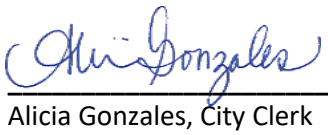
ADJOURNMENT:

- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the City Clerk's Office at (559) 661-5405 or emailing cityclerkinfo@madera.gov . Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: City Clerk, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient details that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide

appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.

- Please silence or turn off cell phones and electronic devices while the meeting is in session.
- Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
- Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's office located at 205 W. 4th Street, Madera, CA 93637 and on the City website at www.madera.gov
- Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's Office at (559) 661-5405.
- Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.

I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Special Meeting of the Madera City Council for November 23, 2026, near the front entrances of City Hall and on the City's website www.madera.gov at 5:20 p.m. on November 20, 2026.



Alicia Gonzales, City Clerk

Return to Agenda

REPORT TO CITY COUNCIL

Approved by:

Keith Helmuth, City Engineer

Arnoldo Rodriguez, City Manager

Council Meeting of: November 23, 2026

Agenda Number: A-1

SUBJECT:

Declaration of Emergency Conditions for Storm Drainage Pipe at 4th Street Crossing over State Route 99.

RECOMMENDATION:

1. Declaring an emergency condition and approving the execution of contract(s) for repairs to the storm drainage pipe at 4th Street crossing State Route 99 without notice for bids pursuant to California Public Contract Code Sections 1102, 20168, and 22050 in the amount of $150,000
2. Determining the project is exempt pursuant to California Environmental Quality Act (CEQA) Guidelines section 15301, Class 1 (Existing Facilities)
3. Adopt an amendment to the Fiscal Year 2026/27 Adopted Budget for the Drainage Fund in the amount of $150,000

SUMMARY:

On Tuesday, October 27, 2026, Caltrans notified City staff regarding water dripping from the 4th Street bridge onto traffic traveling northbound on State Route (SR) 99 (Attachment 2). City staff confirmed through record drawings that a 24-inch welded steel storm drainage pipe, approximately 225 feet in length, owned by the City is located in the bridge deck along 4th Street. City Public Works staff conducted a camera inspection of the subject storm drainage pipe on October 27, 2026 and identified significant deficiencies in the pipe walls. Photos of this inspection are included in Attachment 3.

City engineering staff prepared a request for quotes for services under the anticipation that the resulting bids would be presented at the value that allows for informal quotes. The request was sent to 4 contractors on November 6, 2026. Contractors were given until November 18, 2026 to respond. Of the four contractors, two declined to provide a quote, one no longer provides the service required and one responded with a quote in the amount of $110,000 in total to provide

closed circuit television (CCTV) inspection, cleaning and cured-in-place pipe lining from manhole to manhole spanning the bridge.

On November 19, 2026, City staff were notified by Caltrans that lane closures on SR 99 were required the night before due to excessive leaking from the bridge, causing hazardous conditions for vehicles below.

Due to the value of the bid that lies outside City Purchasing guidelines, Public Contract Code section 22050, which allows the City Council to authorize the City Manager to enter into contracts for emergency work without engaging in competitive bidding, will be utilized.

Adoption of this resolution requires a four-fifths vote of the Council.

DISCUSSION:

As stated previously, Caltrans has made it clear to the City that repair of the storm drainage pipe must be completed as soon as possible. Caltrans is waiving their encroachment permitting process, facilitating work on an expedited schedule.

Staff requests that an emergency action in accordance with Public Contract Code 22050 be declared, allowing staff to continue with accelerated repair and construction. Such a declaration would enable staff to perform these tasks and forego the steps typically required for advertisement and award under the requirements of the Public Contract Code. While the contract code permits local agencies to bypass certain steps, City staff attempted to reach out to firms that it believed were capable of making such repairs. Of the four firms, the City obtained one quote.

This segment of pipe has not been identified in previous studies of storm drainage infrastructure as needing immediate repair. However, based on the initial camera inspection completed by City staff, it appears failure of this storm drainage pipe may be imminent and could lead to further damage of the bridge structure itself. The deterioration of this storm drainage pipe is compounded by the exceptional intensity of storms bringing precipitation that the City has experienced in the last several weeks.

City staff have been coordinating with the lowest responsive bidder, SAK Construction, LLC. (SAK), to ensure they can mobilize and complete work on an expedited schedule. SAK has confirmed they can mobilize as soon as November 24, 2026 to complete the CCTV inspection and clean the pipe. Following the inspection, CIPP materials will be rush ordered and be on site for installation the following week. CIPP is the same technique used to repair the Avenue 13 sewer line failure a couple of years ago and was installed by SAK.

Environmental Assessment

Staff has performed a preliminary environmental assessment of this project and has determined that this project would be categorically exempt pursuant to CEQA Guidelines section 15301, Class 1 (Existing Facilities), as the project would consist of the maintenance and repair of an existing storm drainage pipe that would involve negligible or no expansion of use. Further, none of the exceptions under CEQA Guidelines section 15300.2 are applicable.

FINANCIAL IMPACT:

Per Madera Municipal Code Section 2-4.06(H)(2), The term emergency means:

> *a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.*

Given concerns expressed by Caltrans, City staff, and anticipated rain, staff opines that this repair constitutes an emergency.

As noted above, a single quote has been provided in the amount of $110,000. The Resolution provides the total amount for the repair not to exceed $150,000 including contingency. City Council will be notified of project costs as they occur and are identified.

It is further noted that Madera Municipal Code Section 2-4.06(H)(1) notes that:

> *[I]n case of an emergency regarding a public project which requires formal bidding procedures, the council may pass a resolution by a four-fifths vote declaring that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property. The resolution shall specify findings as required in Public Contracts Code Section 22050.*

As a result, a four-fifths affirmative vote would be required to approve this item.

As this repair was not anticipated in the Fiscal Year 2026/27 budget, a budget amendment is included to provide adequate appropriations to pay this project's costs. The proposed new appropriations will be funded with undesignated fund balance in the Drainage Fund.

ALTERNATIVES:

Given that Caltrans considers this an emergency issue, there are not likely any reasonable options to be considered.

ATTACHMENTS:

1. Resolution
2. Location Map
3. Photos

Attachment 1

Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, DECLARING AN EMERGENCY CONDITION AND APPROVING THE EXECUTION OF CONTRACT(S) FOR REPAIRS TO THE STORM DRAINAGE PIPE AT 4TH STREET CROSSING STATE ROUTE 99 WITHOUT NOTICE FOR BIDS PURSUANT TO CALIFORNIA PUBLIC CONTRACT CODE SECTIONS 1102, 20168, AND 22050 IN THE AMOUNT OF $150,000, DETERMINE THE PROJECT EXEMPT PURSUANT TO CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES SECTION 15301, CLASS 1 (EXISTING FACILITIES), AND AMEND THE 2026/2027 BUDGET

WHEREAS, the City of Madera ("City") owns and operates a storm drainage pipe located at 4th Street in the City of Madera, California, which crosses over State Route 99 ("Storm Drain Pipe"); and

WHEREAS, California Department of Transportation ("Caltrans") and City staff recently discovered the Storm Drain Pipe is leaking heavily; and

WHEREAS, the Storm Drain Pipe is critical infrastructure that conveys stormwater away from City streets, residences, and businesses and protects State Route 99 and the surrounding public right-of-way from flooding and related damage; and

WHEREAS, heavy rain and increased use of the City's storm drainage system are anticipated as a result of El Niño weather conditions, consistent with the emergency declared by the Governor of the State of California on September 16, 2026; and

WHEREAS, the Caltrans has determined that emergency repairs to the Storm Drain Pipe are warranted, and as of November 19, 2026, have started closing one lane of State Route 99 due to the leak; and

WHEREAS, the City Engineer has evaluated the Storm Drain Pipe and has likewise determined that emergency repairs to the Storm Drain Pipe are warranted; and

WHEREAS, a failure of the Storm Drain Pipe during the anticipated El Niño storm events could result in flooding, erosion, damage to State Route 99 and adjacent public and private property, and hazards to the traveling public; and

WHEREAS, this sudden, unexpected occurrence poses a clear and imminent danger requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services, including stormwater drainage and the safe operation of State Route 99; and

WHEREAS, the condition of the Storm Drain Pipe constitutes an "emergency" as that term is defined in Public Contract Code § 1102; and

WHEREAS, pursuant to Public Contract Code §§ 20168 and 22050, contracts for emergency expenditures may be approved by the adoption, by a four-fifths vote, of a resolution declaring that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property such that the City is authorized to procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts; and

WHEREAS, the City desires to use the process authorized by Public Contract Code § 22050 to immediately repair the Storm Drain Pipe in coordination with Caltrans; and

WHEREAS, the estimated cost of repairing the Storm Drain Pipe is unknown at this time, but is estimated to potentially be as high as $150,000 and

WHEREAS, this item must be reviewed at every regularly scheduled meeting of the City Council hereafter, until the repair work for the Storm Drain Pipe has been completed, to ensure that the need to continue the action continues to exist.

NOW, THEREFORE, the City Council of the City of Madera resolves as follows:

SECTION 1. The recitals above are true and correct and are hereby incorporated by reference as if fully set forth herein.

SECTION 2. The City has performed a preliminary environmental assessment of this project and finds and determines that this project is categorically exempt pursuant to CEQA Guidelines section 15301, Class 1 (Existing Facilities), as the project would consist of the maintenance and repair of an existing storm drainage pipe that would involve negligible or no expansion of use. Further, none of the exceptions under CEQA Guidelines section 15300.2 are applicable.

SECTION 3. The City Council finds that the facts set forth above constitute facts demonstrating that an emergency condition exists, and that such emergency condition does not permit the delays which would result from a competitive solicitation for bids. The City Council further finds that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, and property, and that the immediate repair of the Storm Drain Pipe is necessary to respond to the emergency conditions.

SECTION 4. The City Manager or designee is hereby authorized and directed to prepare and execute contracts, subject to approval as to legal form by the City Attorney, for the procurement of the equipment, services, and supplies necessary to repair the Storm Drain Pipe, in a total amount not to exceed $150,000. The City Engineer shall offer such contracts to one or more qualified contractors for immediate acceptance and commencement of performance, and is authorized to coordinate with Caltrans and obtain any encroachment permits or other approvals necessary to perform the work.

SECTION 5. The City Manager shall cause a report on the status of the emergency circumstances to be agendized at each regularly scheduled City Council meeting until either the City Council finds that the repair work has been completed or that the emergency conditions have ceased to be present.

SECTION 6. An amendment to the Fiscal Year 2026/27 Adopted Budget is approved, as shown in Exhibit A to this resolution. The City Clerk is authorized and directed to forward a copy of the resolution to the Director of Financial Services who is authorized to take such action as necessary to implement the terms of this resolution.

SECTION 7. This Resolution shall take effect immediately upon its adoption. The City Clerk shall certify to the adoption of this Resolution.

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Exhibit A

Budget Amendment

EXHIBIT A
CITY OF MADERA

Budget Appropriations: Res. 26-_____

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Budget Adjustments for Fiscal Year 2026/27

FUND	ORG CODE	OBJECT CODE	DESCRIPTION	(+)	(-)
Drainage					
4500	3040	4900	Budgetary Carryover		150,000
4500	3040	7050	Construction/Infrastructure	150,000	
				$ 150,000	**$ 150,000**

Attachment 2

Location Map


State Route 99
4th Street
Project Location

ATTACHMENT 3

Photos


Large crack in pipe wall


Large crack in pipe wall