# City of Madera Civil Service Commission
# City Hall Conference Room
# 205 W. 4th Street, Madera, CA 93637
# Regular Session Agenda
# November 3, 2026

Notice is hereby given that the Civil Service Commission will hold a regular meeting on Tuesday, November 3, 2026, at 5:00 p.m. in person in the City Hall Conference Room for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe and participate in the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833; enter meeting ID #896 2022 3349. When an agenda item you wish to comment on is discussed, press *9 on your phone to virtually raise your hand. Press *6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at hrinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: https://cityofmadera.zoom.us/j/89620223349
Telephone Number: (669) 900-6833
Meeting ID: 896 2022 3349

**ROLL CALL**

Shawn Griffin, Chairperson
Nick Salinas, Vice-Chairperson
Dennis Smith, Commissioner
Gloria Toscano, Commissioner
Mattie Mendez, Commissioner

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

**BUSINESS MATTERS:**

1. Approval of Minutes – October 6, 2026
2. Promulgation of Eligibility Lists
    a. 26-44 Public Works Maintenance Worker II

b. 26-50 Public Safety Dispatcher II

3. Discussion of next regular meeting dates

4. Adjournment

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- Please silence or turn off cell phones and electronic devices while the meeting is in session, unless they are required for your participation in the meeting.
- Regular meetings of the Civil Service Commission are held the 1st Tuesday of each month at 5:00 p.m. in the City Hall Conference Room. The public is invited to participate in-person or via Zoom.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5404 or by email at hrinfo@madera.gov.
- The meeting room is accessible to the physically disabled. Requests for additional accommodations for the disabled such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling Human Resources Office at (559) 661-5404 or emailing hrinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. At least seventy-two (72) hours notice prior to the meeting is requested by not required.
- The services of a translator can be made available. Please contact Human Resources at (559) 661-5404 or hrinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours notice prior to the meeting is requested by not required.
- Questions regarding the meeting agenda or conduct of the meeting, please contact the Human Resources Office at (559) 661-5404.
- Para asistencia en español sobre este aviso, por favor llame al (559) 661-5404.

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I, Wendy Silva, Director of Human Resources for the City of Madera, declare under penalty of perjury that I posted the above Civil Service Commission Agenda for the Regular Meeting of Tuesday, November 3, 2026, near the front entrances of City Hall no later than 5:00 p.m. on October 30, 2026.

Wendy Silva 10/30/2026

Wendy Silva, Director of Human Resources Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

# City of Madera Civil Service Commission
# Regular Meeting Minutes
# October 6, 2026

A regular meeting of the Civil Service Commission was scheduled for 5:00 p.m. on Tuesday, October 6, 2026, in person in the City Hall Conference Room. In addition, the meeting was available to the public by Zoom.

ROLL CALL

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| Commissioners Present: | Shawn Griffin, Chairperson<br>Dennis Smith, Commissioner<br>Mattie Mendez, Commissioner<br>Nick Salinas, Vice-Chairperson |
| Commissioners Absent: | Gloria Toscano, Commissioner |
| Staff Present: | Wendy Silva, Director of Human Resources<br>Patsy Gomez, Human Resources Technician II<br>Erica Gaitan, Human Resources Technician II |
| Others Present: | None. |

Chairperson Griffin called the meeting to order at 5:07 p.m.

PUBLIC COMMENT

None.

BUSINESS MATTERS:

1. Approval of Minutes – September 1, 2026. Vice-Chairperson Salinas moved to approve the minutes; motion seconded by Commissioner Smith. All commissioners voted yes to approve the minutes. Motion passed unanimously.
2. Promulgation of Eligibility Lists –
   a. #26-30 Code Enforcement Officer III

      Vice-Chairperson Salinas moved to approve the eligibility list; motion seconded by Commissioner Mendez. All commissioners voted yes to approve the list. Motion passed unanimously.

   b. #26-31 Wastewater Treatment Plant Operator I

      Commissioner Mendez moved to approve the eligibility list; motion seconded by Vice-Chairperson Salinas. All commissioners voted yes to approve the list. Motion passed unanimously.

   c. #26-37 Water System Worker I

Vice-Chairperson Salinas moved to approve the eligibility list; motion seconded by Commissioner Smith. All commissioners voted yes to approve the list. Motion passed unanimously.

d. #26-38 Public Works Maintenance Lead Worker

Commissioner Mendez moved to approve the eligibility list; motion seconded by Vice-Chairperson Salinas. All commissioners voted yes to approve the list. Motion passed unanimously.

e. #26-41 Police Officer I

Vice-Chairperson Salinas moved to approve the eligibility list; motion seconded by Commissioner Smith. All commissioners voted yes to approve the list. Motion passed unanimously.

f. #26-42 Police Officer Trainee

Commissioner Smith moved to approve the eligibility list; motion seconded by Commissioner Mendez. All commissioners voted yes to approve the list. Motion passed unanimously.

3. Next Regular Meeting – November 3, 2026.

4. Adjournment – The meeting was adjourned at 5:16 p.m.

Respectfully Submitted,

Patsy Gomez
Human Resources Technician II
Date: 10/6/2026

Accepted,

Shawn Griffin
Civil Service Commission Chair
Date: _____